



Established in 1901, Chinese YMCA of Hong Kong aims to help the youth to develop a holistic character and contribute to the society by providing activities and services in accordance with the teachings of Jesus Christ and the Christian Spirit: “To serve, not to be served”. The Association is now looking for high caliber candidates to fill the following position:

Accountant II

Ref: ACCIIFIN2/11/24

Responsibilities:

- Review and closely monitor the daily accounting operation of a number of subsidiary companies and new projects
- Review the accounting entries on payments and receipts
- Handle month-end closing, financial reporting and analysis
- Review the general ledgers and financial statements
- Develop effective workflow and write up internal policy and guideline
- Handle tax compliance
- Execute internal control and report irregularity (if any) to the Finance Manager
- Participate in annual budgeting and forecasting and perform budget controls and budget monitoring
- Ensure proper maintenance of fixed asset register
- Arrange statutory audit and liaise with external auditor
- Assist in banking issue
- Occasional travel to the Mainland China is required
- Handle ad-hoc projects and other duties as assigned by Immediate Supervisor

Requirements:

- Either have a degree in Accounting/ Finance/ Economics/ Business Administration, or equivalent; or be a Certified Public Accountant registered with the Hong Kong Institute of Certified Public Accountants, or equivalent; or be a Chartered Financial Analyst registered with CFA Institute
- Have attained Level 2 or above in Chinese Language and English Language in the Hong Kong Diploma of Secondary Education Examination (HKDSE) or in the Hong Kong Certificate of Education Examination (HKCEE), or equivalent
- Have at least one year post-qualification relevant working experience
- Be able to speak fluent Cantonese & Putonghua
- Familiar with China tax, rules and regulations
- Working location: Yau Ma Tei

Monthly salary will be starting at HK\$ 28,225 (MPS point 11), commensurate with years of related experience.

We offer 5-day work with good remuneration and fringe benefits including annual leave, family leave, birthday leave, paid sick leave, marriage leave, compassionate leave, maternity/ paternity leave, study subsidy and medical insurance to the right candidate in contract basis. Interested candidates, please submit your full resume stating the expected salary with reference no. and make attention to the **Human Resources Department** by email to recruit@ymca.org.hk ***on or before 6th December, 2024.***

(All information provided will only be used for recruitment related purpose.)