



香港中華基督教青年會
Chinese YMCA of Hong Kong

Established in 1901, Chinese YMCA of Hong Kong aims to help the youth to develop a holistic character and contribute to the society by providing activities and services in accordance with the teachings of Jesus Christ and the Christian Spirit: “To serve, not to be served”. The Association is now looking for high caliber candidates to fill the following position:

Part-time Accounting Clerk

Ref: PTACKFIN/07/24

Responsibilities:

- Support daily accounting work
- Data input & document filing

Requirements:

- Level 2 or above in 5 subjects including Chinese and English Language in the HKDSE / HKCEE, or equivalent
- 1 year relevant working experience
- Familiar with MS Word and Excel
- Basic accounting knowledge
- Work Location: Yau Ma Tei

Interested candidates, please submit your full resume stating the expected salary with reference no. and make attention to the **Human Resources Department** by email to recruit@ymca.org.hk *on or before 23rd July, 2024.*

(All information provided will only be used for recruitment related purpose.)