



Established in 1901, Chinese YMCA of Hong Kong aims to help the youth to develop a holistic character and contribute to the society by providing activities and services in accordance with the teachings of Jesus Christ and the Christian Spirit: “To serve, not to be served”. The Association is now looking for high caliber candidates to fill the following position:

Finance Manager – Company & Project

Ref: FMFIN/07/24

Responsibilities:

- Responsible for a number of subsidiary companies and new projects for Hong Kong and China
- Oversee and supervise subordinate to handle month-end closing, financial reporting and analysis
- Develop effective workflow and write up internal policy and guideline
- Handle tax compliance
- Execute internal control and report irregularity (if any) to the Chief Financial Officer
- Responsible for annual budgeting and forecasting for Hong Kong and China projects
- Ensure proper maintenance of fixed asset register
- Prepare subsidiary’s financial statements and liaise with external auditor
- Assist in liaising with bankers on banking issues
- Occasional travel to the Mainland China is required
- Provide ad-hoc analysis to support business and other duties as assigned by Immediate Supervisor

Requirements:

- Either have a degree in Accounting/ Finance/ Economics/ Business Administration, or equivalent; and normally be a Certified Public Accountant registered with the Hong Kong Institute of Certified Public Accountants, or equivalent; and
- Have attained Level 2 or above in Chinese Language and English Language in the Hong Kong Diploma of Secondary Education Examination (HKDSEE) or in the Hong Kong Certificate of Education Examination (HKCEE) [note], or equivalent; and
- Be able to speak fluent Cantonese & Putonghua; and
- At least seven years post-qualification relevant working experience; and
- Familiar with China tax, rules and regulations
- Working location: Yau Ma Tei

We offer 5-day work with good remuneration and fringe benefits including annual leave, family leave, birthday leave, paid sick leave, marriage leave, compassionate leave, maternity/ paternity leave, study subsidy and medical insurance to the right candidate in contract basis. Interested candidates, please submit your full resume stating the expected salary with reference no. and make attention to the **Human Resources Department** by email to recruit@ymca.org.hk **on or before 19 July, 2024.**